

Coleman School PTO Board Meeting

Monday, October 24, 2016

6:00– 7:30 p.m. in the Library

MINUTES

PTO Officers/Managers in attendance were: Mike Taylor, Bridget Radachy, Jennifer Beales, MaryBeth Seedall, Janipher Chan, Michelene Moayed, Jon Haveman, Amie Reed, Jenn Fernandez, Jennifer Numainville, Lauren Ng, Mary Bussi, Rebecca Harris, Shae Atkinson, Melissa Laughery, Elaine Ervin

PTO Officers/Managers Absent: Meagan Seeley, Stacy Laumann, Tori Berghoff, Katie Nance, Rebecca Alexis, Toni Ignoffo, Sara Sonnet, Dan Sonnet, Leslie Piper, Jenny Keane, Marissa Scheckter, Susan Mayost, Heather Greene, Pam Ishikawa, Andy Lapitsky, Diane Woodall, Leah Mazurette, Tammy Nygard

Guests: Chandos McEowen, CJ Healy, Abby Pledger, Susannah Dameron,

Call to Order — Bridget Radachy called the meeting to order at 6:02pm

1. Welcome and Introductions

2. Approve Minutes

- a. Approved Board Minutes from 9/26/16

3. Principal's Report – *Mike Taylor*

- a. **Halloween Celebration** will be on a Monday, day after Run for the Gold. Normal day until after lunch. 1:10pm kids change, 1:30 K leads parade and picks up other grades. After parade, back to classes for parties. Recess at 2:45 with regular dismissal.
- b. **Coleman School Mission** is a work in progress and close to completion. Have identified Goals, Core Values and Actions. Compiled staff and parent ideas. Requesting further feedback. Turn into Mike's office.

4. PTO Business – *Bridget Radachy*

a. PTO will be spending \$7,000 on Enrichment

- i. Let's get more art on campus and build community. \$4K goes to mural and remaining funds will go into holding, perhaps for Student Council to decide on, TBD. Ideas of peek-a-boo murals or smaller scale installations sprinkled throughout campus. Applying STEAM principles through concept, design, feedback and implementation. Budget will include supplies and Tori Berghoff's time. Possibly 20-30 kids, but open to more. Looking for more sponsorship.
- ii. Mike makes a motion to spend the money to move the mural project forward. Board approved motion.
- iii. Mike makes a second motion to create a team to allocate the remainder of enrichment money. Board approved motion. See Mike to be a part of this committee.

5. Treasurer's Report – *Jon Haveman*

- a. Net income is down about \$7K, Scrip is down a bit. Most other budgets are comparable to where we were last year. October was a bigger spending month than earning. Bingo brought in \$700 and Chipotle \$500. Two categories where budgets have been used up: Community Events and School improvements. If needed, will use reserve and make note for next year. The board approved the written checks.

6. PTO and School Upcoming Events

- a. **Staff Lunch**
 - i. 5th Grade October 26 – Janipher Chan organizing
 - ii. 4th Grade November 29 – Michelene Moayed/Tammy Nygard organizing
 - iii. No December because Mike is on to create lunch
- b. **Campus Clean-up is now called Day of Service**, Tiger Pride Day. 11/5 (9am-1pm) – Kim Locke organizing.
- c. **5th Grade Outdoor Ed** 11/15-11/18. Kids are excited. Fee will can be paid via PTO mailbox or via button on PTO website.
- d. **KidPower** workshop is planned for January – Michelene Moayed organizing. 2-5th grade. Need parents to volunteer for this interactive workshop. Will send flyer home to allow parents to opt-out.

7. PTO Fundraising

- a. **Annual Pledge Drive** – Mary Beth Seedall. By Oct 10 we earned \$45K with 31% families donating. Next month communication will go out every week. Prizes and incentives for kids and parents (cider, coffee drive, etc). Discussion on which grade(s) will be targeted for Nov. MB has calendar with ideas of targets and incentives.
- b. **Dine and Donate** -- Stacey Laumann and Jennifer Numainville
 - i. Chipotle Results = Over \$500! They will donate 25% if they cater an event for the school.
 - ii. Los Moles is coming up on 11/9.
- c. **Book Fair** 11/14-18- Sara Sonnet. Same week as Outdoor Ed.
- d. Movie Night THURSDAY 11/17– Sara Sonnet. Will do it in MPR during Book Fair and encourage parents to shop. Will pick a movie based on a book.
- e. **New United Cards** are in the office. Need to remind parent body to replace current card with expired one.

8. Dads Group

- a. **Run for the Gold** is 10/30 at 9am — Michelene Moayed organizing. Enrollment is low, encourage everyone to register! Rain is in the forecast, but will continue regardless. New, cool buff. No race timing. Fun run with prizes and top finishers will be recognized. Costumes encouraged. Need more volunteers to sign up.
- b. **Chum Concert** – Bridget Radachy organizing. Terrapin won't work. Looking at Hopmonk and New Georges.
- c. **Poker Night** 11/18 — Todd Judd organizing
 - i. Better food this year! All day smoker/food grilling. Needs more volunteers.
 - ii. Need volunteers for decorating.
 - iii. Set-up 10am till 5pm.
 - iv. Need 4 servers 6-12pm.
 - v. Need 14 dealers from 6 pm-10 pm.
 - vi. Money table –Bridget will work, plus an additional ELK.
 - vii. Not just a Coleman event, open to public.

9. Angel Network — Jen Fernandez

- a. **Holiday Giving Tree**. For 10 needy families. Every child will get clothes and simple toys. Parents get 1 gift. 350 gifts total. Will try to get it organized and up in the office before Thanksgiving.
- b. **Math Mentors** starts Weds.

10. Green Team — Melissa Laughery

- a. **Farmer's Market** was successful.
- b. **Hopscotch Challenge** has 2 weeks left before the raffle. 4-5 prizes being raffled off to students.
- c. **Recycling Fridays** – Chris Browning made over \$200 for recyclables last week!

11. School Site Council —Mike Taylor

- a. Approved Title 3 funds to hire a new position to welcome newcomers to school and yard duty supervision. 25 hrs/week.
- b. Drafting ideas for a split recess/lunch. Grades 1-3 by themselves, then 4-5. This will allow staff to be less stretched for supervision. Grades will play, then eat. Will try it out within the month.

Meeting adjourned at 7:18pm.

— Jennifer Beales, Recording Secretary