

**Coleman School PTO Board Meeting**

**Monday, February 8, 2016**

**3:30 – 5:00 p.m. in the Library**

**(Next Meeting March 7, 2016)**

**AGENDA**

Attendees: Micheline Moayed, Tori Berghoff, Amie Reed, Susan Mayost, Marybeth Seedhall, Abby Pledger, Jenny Keane, Scott Carson (5 minutes), Shae Atkinson, Jennifer Fernandez, Bridget Radachy, Rebecca Alexis, Leah Mazurette, Jenny Keane, Jeanne Williams, Janipher Chan

- Approve minutes – approved by Jenny Keane and Jeanne Williams
  - a. Board minutes 1/11/16

- Principal’s report – Scott Carson

**School Site Report Cards**

School produces, school board approves (SARC) – right now Mr. Carson filled it out independently but School Site Council should be involved

Holes are fixed so he’ll change the SARC

School Accountability Report Card – SARC

**Lunch Procedure**

Once kids understand expectation they’ll move it back outside

1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> are rambunctious – 45 minutes for lunch and recess

4<sup>th</sup> and 5<sup>th</sup> fine – 40 minutes for lunch and recess

Less referrals to the office, less injuries

End of February to move outside

Bridget asked to move 4 and 5<sup>th</sup> outside now

- Treasurer’s report – Jenny
  - a. Treasurer’s report – review/approval
  - b. Ratify checks
  - c. New monies
  - d. YTD Projection

	Income	Comments
Dad’s Group	+44,400	Crab Feed up 42% over ly
Green Team	+446	
IF	+1925	IF in May!
MFD (APD)	+94,810	Up 20% over LY
Misc.	+1194	
Scrip	+5018	
Total Income	147,795	
Total COGS	-13,847	
Gross Profit	133,948	
Total Expenses	-99,037	
Net Income	34,911	
Total Other Income	+21,326	
Total Other Expenses	-20,613	
<b>Net Income</b>	<b>35,624</b>	

- Communications - Abby
- PTO Events
  - a. 2/3 Sing- Tuesday, February 9 (Tomorrow) – is anyone decorating the MPR?
  - b. Kindergarten Registration February 10 (Wednesday)
  - c. Coffee Chat- March 4
  - d. Parent Tours – March 9 and April 5 and February 10 -
  - e. Science Fair – Friday March 18 Dan Sonnet and Shanna Walker -
  - f. Online Auction Opens March 28
  - g. Rockin Run at Coleman Thursday March 24
  - h. TV Turn Off Week April 4-8
  - i. Family Game Night Thursday April 7 – Wednesday April 6<sup>th</sup> NOT April 7<sup>th</sup>
  - j. Art Show Wednesday April 27 – Tori – morning message, I dream is the theme, guidance on. 2 workshops (mindmapping and physical work). Art Opening, String Quartet. It will be MPR, Riley Street Art Supply to sponsor, donate gift certificate for raffle. No awards, all grades. No digital projects. All Mediums. 2d or 3d. Tori would like a budget for this. The team wants portable doors – 6 of them 36x80 inches. Tori to put together a budget request. Other options to put together the display...concern about where to store. Summerfest used something that we'll look at. There must be someone we can borrow from. Affects International Fair display if we borrow. Cannot use Janitorial Closet. We can ask for donations. Communication to go out March 25<sup>th</sup>. TBC
  - k. Class Photo Day Friday May 6 or 13 TBC
- Dads Group- Todd
  - a. Coleman Dad's Band Night at Hopmonk – March 12
  - b. 3 bands – Bruce's band, Mike's Band, and another
- Grade Level Rep Check-Ins
  - a. February Teacher Lunch- 2rd grade – burrito bar -
  - b. March – 1<sup>st</sup> Grade –
- PTO Fundraising
  - a. APD (Amie)
    - i. Over 100,000 – 1<sup>st</sup> time ever!
    - ii. 290 donors
    - iii. 72% donations
    - iv. Kinder – 88%
    - v. 1<sup>st</sup> 82%
    - vi. 2<sup>nd</sup> 73%
    - vii. less transaction fees
    - viii. corporate 12,000 donations 2000 over ly
    - ix. coffee drives were successful
    - x. we want to do a thank you for the school
    - xi. How are we spending?
    - xii. Deliver on the promise?
  - b. Online Auction Accepting Donations –

c. School Site Council Survey – it was LCAP survey last year – MM to talk to Jen about what would you like to see with additional funds for next year? –  
Standing Desks – \$100,000 to do the entire school – there are other options. We'd need to do an entire classroom? There are kids that need it and some that done. Ms. OD to try perhaps in her classroom? Stem Project. There needs to be a subcommittee. There are a lot of ideas to make it work.

- Green Team – no one here.
  - a. Spring garden work day – Is there a date? – Kim and Jen
  - b. Recycled paper/ green certification follow-up – we want to do this but it's not a need to have it are a nice to have?
  - c. Why are we responsible for buying paper?  
Get the data and then make a decision  
What's the cost of recycled vs. non recycled?  
Can we reallocate funds to cover paper?
- SSC- Jen Labovich -
  - a. Survey – Hope to launch in March
- PTO business – Michelene
  - a. All new board for 2016/17 – OPEN 2 VP slots, Treasurer and Secretary. – can we do a recruiting for a treasurer, volunteer mixer
  - b. PTO Closet Clean! That was last year, needs some attention. Items from Teacher lounge are not PTOs and need to be taken to dump.
  - c. Kidpower Workshops seemed well received. – need more hands in 2<sup>nd</sup> grade. 5<sup>th</sup> grade loved it. Can we start it at a younger age? A parent training. The focus level in K is different than it used to be? Something that consistently hits. Can we find something to help the K class?

Open House – Friday June 3<sup>rd</sup> – the union said it can't be on a Thursdays. Monday. Tuesdays aren't an option. Why is it so late in the year? They are testing a few options to try it. Can we skip the spaghetti? Food trucks?