

**MINUTES OF COLEMAN ELEMENTARY
PTO BOARD MEETING
August 24, 2015**

PTO Officers/Managers in attendance were: Scott Carson, Michelene Moayed, Jenny Keane, Jeannie Williams, C.J. Healy, Amie Reed, Shae Atkinson, Tori Berghoff, Todd Judd, Marissa Judd, Diane Woodall, Jen Labovich, Katie O'Donnell, Bryan Bates, Leslie Piper, Susan Mayost, Jennifer Douglas, Michelle Klopp, Vita Johannson, Kelly Burr, Moriah Buckley, Lynn Stein, Tami Nygaard, Tori Berghoff, Lauren Ng, Rebecca Alexis, Heather Mitchell

PTO Officers/Managers Absent:

Guests:

Call to Order: Michelene Moayed called the meeting to order at 3:30 pm.

Minutes: PTO Board and General Meetings

- Minutes from 05_05_2015 PTO Board Meeting APPROVED
- Minutes from 06_08_2015 PTO Association Meeting APPROVED

Principal's Report (Scott)

- **PLAYWORKS:** District funding a position (will need to be supplemented by PTO) to implement the Playworks program that will be rolled into all classrooms and school yard procedures over the next few weeks.
 - M-F first two recesses, and providing support in K-1 for ELA
 - District Salary \$18/hour
 - Initial program commitment is 3 years by district.
 - Scott Carson requests \$5,000 from PTO to supplement Playworks Project. Vote was 9 YES, 7 NO (APPROVED)
 - Money will come out of last year's carry over surplus.

Treasurer's Report (Jenny)

- ✓ Vote to Approve Treasurer's Report, Approved
- ✓ Vote to Ratify Checks, Approved

- Income for last year \$167,048
 - Golf \$3673
 - Crab Feed \$13,822
 - Poker Night \$6162
 - RFG \$2032 – down significantly
 - Spaghetti Feed \$763
 - IF \$36,747 (including silent auction)

- Budget Planning for this year, approval to be sought at Ice Cream Social on 8/26/15
- Request by Scott Carson for Coleman PTO to supplement funding for Playworks

PTO Events (Michelene)

- Wednesday, August 26th ICE CREAM SOCIAL
 - We will be voting on the proposed budget for 2015-16.
 - Volunteer Sign-up sheets will look a little different. Only open positions will be advertised:
 - Run for the Gold Committee Chair
 - Garden Work Day Coordinator
 - Coffee Chat Manager
 - Web Master for colemanpto.com
 - Golf Tournament Manager
 - General help requests will come out as needed, by email request.
- Picture Day is Friday, August 28th – nothing coming home in advance, flyers will come home after.
- Back to School Night is Thursday, September 3
- Fall Bingo Night Friday, 9/18
- Heads Up Summerfest, Saturday, September 26

PTO Fundraising (Michelene)

- Grants – there are two opportunities for grants (Garden & SF Giants)
 - Send Grant information to Mary Bussi
- Dine & Donate (Kelly Baker)

Annual Pledge Drive Update (Lauren Ng & Amy Reed)

- PowerPoint to inform Coleman Community about the purpose of the APD
- Amy has a committee (small army) to work on the APD.
 - Good Jumpstart Day - \$21,000+ turned in that day. \$25,000+ including promises. About \$8,000 more than at this time last year.
 - Not as many people visited the APD table as those who turned in cards.
 - Meeting at SELAC Committee next month.
 - Setting up a table at BTSN to collect checks and answer questions.
 - School Board Mtg tonight 6pm District Office

PTO Communications (Michelene for Abby)

- Nancy is heading up Directory. You will need to confirm that your information is current
- First Newsletter is going home this Friday, get information to Abby ASAP.

PTO Business

- A list of open PTO positions will be posted at the Ice Cream Social with hopes of recruiting for these remaining slot
- PTO Packet going home 8/28
- Specialists start 9/8, contracts to be delivered next week.

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- PTO meeting schedule to be determined. Having meetings in the evening last year did not result in higher attendance. Considering early morning meetings to see if more working parents will attend.

Green Team (Lynn Stein)

- Walk'n Roll to School: new program for checking in at school. Costs about \$300.00
- Recycling – Starts Friday, 9/11
- Garden Work Day Coordinator – Jennifer Douglas volunteered
- Compost Coordinator – Stephanie Marti volunteered
- Need Lunchtime Recycling & Garbage Coordinator

Dad's Club (Bryan)

- Bryan Bates and Jim Lynch have taken over Dad's Club.
- Kick-off BBQ at Jim Stuarts house this Friday
- 2nd Monday Evening of every month meeting at the Elk's Lodge
- RFTG & Golf Tournament management question, to be discussed at next mtg
- Facebook: Coleman Dad's Club Facebook Page
- Poker Night needs Dealers. Talk to Todd Judd. Friday, November 20th – PTO will not be involved fiscally. \$100 buy in including dinner.

School Site Council (Jen)

- Campus Climate is a big theme on the SSC Survey
- Parent members of SSC will take turns attending PTO meetings to represent SSC.

Next meeting TBA.

Need volunteer for afterschool snacks, please contact Michelene.

The meeting was adjourned at 5:30 PM

C.J. Healy, Recording Secretary