

**MINUTES OF COLEMAN ELEMENTARY
PTO BOARD MEETING
May 4, 2015**

PTO Officers/Managers in attendance were: Scott Carson, Michelene Moyaedi, Jenny Keane, Jeannie Williams, C.J. Healy, Amie Reed, Shae Atkinson, Tori Berghoff, Alee Nicandri, Tanya Burdick, Todd Judd, Marissa Judd, Diane Woodall, Jen Labovich, Lisa Dawson, Elaine Earvin

PTO Officers/Managers Absent: Katie O'Donnell, Monique Rutter, Jim Lynch, Jen Fernandez, Tammy Nygard, Abby Pledger, Tara Fleming, Becky Ordin, Julie Luria, Melanie Matheson, Lauren Ng, John Stanko, Vita Johannson, Allison Morgan, Lisa Freitche, Toni Ignoffo, Lisa Frietag, Ariela Chick, Leah Mazurette, Lynn Stein, Susan Quigley, Stephanie Marti

Guests: Bob Marcucci, Davidson Principal

Call to Order: Michelene Moayeddi called the meeting to order at 3:30 pm.

Minutes: PTO Board and General Meetings

- Minutes from ~~4/28~~04_06_2015 PTO Board Meeting APPROVED

Principal's Report (Scott)

- SBAC Testing – Figuring out the best schedule that fits the needs of the various age groups/grades
- District Wide LCAP Mtg tonight, 6 pm @ SRHS Main Gym
- Site Plan, SSC
- Facilities Plan – it doesn't look like we'll be a big priority in the district, so keep expectations low!
 - Copy of the District LCAP plan bound and in Scott's office if anyone would like to take a look.

PTO Business (Michelene):

- Monday, June 8th will be the night to present the Budget – formerly a scheduled PTO Board Meeting, it will now be the Joint SSC/PTO Meeting. A very important meeting for all Coleman Parents to attend! 6:00 or 6:30 pm – Michelene will confirm and communicate
- **Positions on PTO for 2015-2016**
 - Kindergarten Rep – Marybeth Seedall (maybe)
 - 2nd Grade Rep – Heather Greene
 - 4th Grade Rep – Janifer Chan
 - 5th Grade Rep – Jeannie Williams
 - SELAC Rep – Marissa Judd
 - Auction Co Chair – Monique Rutter
 - **Co-President – OPEN!**
 - **Pledge Drive Committee – 5 possible members recruited!**
 - **Volunteer Coordinator – OPEN - Discussion... what is the best way to approach this?**

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- Scrip Coordinator – OPEN
- Heads Up Liaison – OPEN
- Coffee Chats – OPEN

- Scott & Michelene are meeting with the Heads Up Board to discuss potential changes to the music program.
 - ‘Someone’ will be coming out to observe a class and to examine potential ideas for classroom management and structure
 - Looking into “Youth in Arts”, other programs that are movement based for K-2
 - Strategies to support the 3-5 program led by Mr. Matthews
- Ms. Shouse is retiring!
 - Potluck for Ms. Shouse after IF on the blacktop to thank and celebrate her!
 - Looking for volunteers to head up that effort (alumni etc)
 - Diane, speech therapist is also retiring, we will include her.
- MySchoolSupplies – moving to Oregon!!!
 - Diane will look into a new vendor, but is it too late? – Discussion
- Monday, August 17th – Back-to-School PTO Meeting to work through the before-school-starts details
- Abby now has a ‘Communications Team’ to help with directory, newsletter layout (Kelly Baker)
- Christina Perrino wants to come to our next PTO meeting to present on the November Bond. The district cannot ask for any money from the public for the campaign after August 1st. \$100,000,000.00 max that SRCS Elementary District can go for in the bond.

Staff Appreciation Week (Jen Labovich)

- Thanks to Grade Level Reps who organized Staff Appreciation Lunches, they were appreciated!
- Next week – Monday, May 11-15!
- Staff Appreciation, not ‘Teacher’ Appreciation
- Needs:
 - Cash & Time
 - PTO Budget does not fund Staff Appreciation, relies on donations
 - Jen is spreading the word now to collect donations. Need \$200-\$300 to fund.
 - 1-2 volunteers to help clean staff room at 1 pm THIS Friday, May 8th
 - 5 volunteers to deliver coffee on Monday, May 11th
 - 5-10 volunteers to help from 8:30-10:00 Tuesday, May 12th to help arrange flowers
 - SELAC Lunch on Thursday
 - Jen is looking for an apprentice!

Treasurer’s Report (Jenny)

- ✓ Vote to Approve Treasurer’s Report, Approved
- ✓ Vote to Ratify Checks, Approved
 - Crab Feed Income – a couple hundred dollars above last year’s event! (it was the dance off, says Shae Atkinson)
 - Golf - \$3673.00
 - Poker Night - \$2000.00 more than last year!
 - RFTG – way down
 - MFD to date - \$77,989 – above what we did last year!

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- Dine & Donate – a little below where we were last year.
- Bingo – coming up next Friday (hoping to bring in \$900).
- Game Night - \$764.00 (up from last year!)
- Online Auction - \$9,176 – just below last year, but still great!
- Scrip \$ is up by over \$500
- Box Tops – not included yet, but over \$700.00!
- Cash for Cans (Green Team) is down
- **Total income to date: \$129,932**
- \$39,000 + to spend for this year, including need to pay Specialist pay. Left to spend \$27,00
- Teachers have spent all of their discretionary (May 1st)
- Projection – we are above where we were at this point last year. The IF will be an important important for projection – we need to gross \$40,000 and we should be ok.

(soft) BUDGET PROPOSAL for 2015-2016

- We will look at this in detail on June 8th at PTO Assoc. Meeting
- Increase PE Budget to accommodate +5 weeks of PE
 - Playworks: The district will pay for 1 person for one week to come and help the school design campus routines
- Decrease assembly budget by \$500

PTO Events (Michelene)

- Bingo Night coming up
- Open House – Dad's doing spaghetti feed! Need helpers.
- May 29th Cake Decorating Contest
- May 30th CCIFCS ☺
- Angel Network
 - Jen F. is working with Marta to find donations and clothes for graduation.
- National Walk & Roll to School Day is this Wednesday

Annual Pledge Drive Update (Amie Reed)

- **\$77,00+ – approximately to date!**
- Amie has recruited a team of 5 to help her with the APD for next year. They will be preparing a presentation to the parents to show where the \$ is going.
- If you would like to get involved, or have suggestions, let Amie know!
- Idea to organize a kick off concert for the APD! Have the Dad's Club BBQ, on campus, separate from Ice Cream Social

Davidson Q&A (Principal, Bob Marcucci)

- Informal visit to get to know Coleman!
- Bob is really excited about starting his 2nd year at Davidson as he can implement some changes!
 - He addressed the size issue. He says that although Davidson is at 1100 students, it doesn't feel like it (most of the time). 6th graders have a different lunch. Classes are small (like at Coleman). Kids feel comfortable and he doesn't think kids feel like they are getting lost.
 - Looking to add support staff like extra campus security
 - School does a great job getting it's own students to help incoming students adjust 'WEB', Link Crew etc.
 - There will be an adjustment – middle school is difficult no matter where you are.
 - Parents – continue to stay engaged!
 - Presentation on Digital Citizenship this October to 6th, 7th and SRCS Parent Only (separate groups)
 - He wants to build in a community circle with their homeroom teacher for students to TALK about what's going on.
 - Electives – District working on finding a solution to make sure ALL students (ELL & Spec. Ed) have an elective. No plan to add a 7th period to accommodate 2 electives as of yet. Shortening/changing the class structure is complicated.
 - Parent Ed Nights – they have had a few, and they haven't been well attended.
 - Communication – You can sign-up for the “DMS Parentline” via the school website.
 - Campus Improvement Proposal – Davidson needs some mural help!
 - Thank you Mr. Marcucci!

Heads Up (Tanya)

- Coleman needs a Summerfest Liaison
- This year the plan will have each school manage a booth.
- Tanya has been attending Heads Up Board meetings & is learning a lot about the nuts & bolts
- June 3rd Heads Up Night at Pacifics Game!
- Summerfest is Saturday, September 26th

Grade Level Check Ins

- 5th Grade: (CJ for Lisa Dawson) End of school events update.
- 4th Grade: (Not Present) No updates
- 3rd Grade: (Not Present): No updates
- 2nd Grade: (Not Present): No updates
- 1st Grade: (Not Present): No updates
- Kindergarten (Not Present): No updates

Dad's Club (Todd)

- Dads are eager to BBQ and will do so for the Retirement Party if asked!
- We are 'headless'! We are looking for a new president for next year.

School Site Council (Jen)

- Huge thanks to Marta for getting about 100 Spanish surveys completed
- Language is one issue, literacy is an underestimated roadblock to communications with many of our Spanish-speaking parents.

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- Jen is very optimistic on this year's survey results. They are preparing a presentation for the June 8th , 6:30 pm meeting/presentation on SSC Survey Results.
- 2 parent openings on the committee for next year. We will be voting people in at Open House. Need short bios on any parents interested.
- District Selected the LCAP questions for the survey.

Next meeting on Monday, June 8th at 6:00 pm in Coleman Multi Purpose Room

Need volunteer for afterschool snacks, please contact Michelene.

The meeting was adjourned at 5:30 PM

C.J. Healy, Recording Secretary