

Coleman School PTO Board Meeting and Virtual Ice Cream Social

Wednesday, August 26, 2020

6:00– 7:30 p.m. - virtually via Zoom

AGENDA & MINUTES

1. Welcome and Introductions
 - Mike welcome & introduced Lauren
 - All Exec Team members introduced themselves
2. ICE CREAM! - Fiorello's Discount Code – Lauren Monson
3. Reflection and Ice Breaker – say hi to your neighbor on zoom.
4. PTO Overview
 - a. What we do – Lauren Monson
 - Power point presentation
 - b. How we communicate - Bronwen Healy Siver
 - i. New website <https://www.colemanpto.com/>
 - ii. Facebook group (replaces Tiger Forum)
 - iii. Email Directory
 - iv. Other social media and communications
 - Reminder to make sure you're getting some communications – reach out if you're not (remind texts, emails, social media)
 - Very important Coleman has the correct info (phone # & email)
 - c. What we need
 - i. Fundraising – Kelli Kelly
 1. Tiger Fund – Sara Bender & Melinda McKaben
 - Way families, relatives, companies give \$ to school to fund what's not included with school (PE, Art, etc.) \$600 per student ask w/ tiered options on website
 - Most important thing is we get to 100% participation
 - Website up to donate – donor box
 - Can also bring cash or check to the school
 2. Dine and Donate – Jennifer Numainville
 - ii. Volunteers – Lauren Monson
 - iii. Ideas – email colemanpto@gmail.com and look for survey
 - Slide on how we raise money
 - Open to new ideas since can't get together in person this year
 - Yard Sign \$20
 - Mentioned Amazon Smile
 - d. Volunteer opportunities / Open positions – Lauren Monson
 - e. Budget – Toni Ignoffo and Lauren Monson

- \$5K art & \$5K PE → to Heads Up for Specialists (provided by entire district for this year & this was our donation) for music, art, yoga, dance, PE
 - Classroom discretionary usually \$750 to each teacher; bumped up to \$1k per teacher for remote learning supplies that might be necessary this year
 - School Improvements – to update classrooms (projectors & document readers)
 - Lunchtime/Recess Coord - \$15K with hope we'll be back at school this year & kids will be out playing
 - Remote Learning Enrichment \$55K
 - Debated not spending all \$ & spending next year or for specialist when come back to campus
 - Use most ways with this new category (input needed – surveys will be sent) → how can we create value above what they're getting
 - Science/Stem or learning kits
 - Question about hiring Sara Sonnet – looking for ways to do that (union issues) – role that's not a librarian
 - Need to vote on 20/21 for this year from \$ raised last year; \$ raised moving forward will be for next year (21/22)
 - Keeping a reserve (like a savings account) for next year due to current times
 - Items to help get back in person – San Rafael will all come back together (elementary) due to how district/unions work
- f. Survey – Lauren Monson
- i. Enrichment ideas – What do you need / want from PTO?
Looking for ideas – if want to be part of group, please reach out
- g. Dads Group - Mitch Grossman & Bob Ishikawa
Want to be part, drop email in chat & you'll be added
Last year for Mitch & Bob – need other dads to step up & lead
5. Vote to approve Open Positions
- a. President – Lauren Monson
Approve from Hillary & 2nd Heather – 0 Nos
 - b. Secretary – Stephanie Parker
Approve from Toni & 2nd from Jenn – 0 Nos
 - c. Vice President of Events – Rebecca Markwick
Approve from Kelli & 2nd from Hillary – 0 Nos
6. Vote to approve Budget
Lauren move to approve budget 20/21 school year
Rebecca Markwick 2nds
0 No votes
7. Principal's report – Mike Taylor

- Grateful for work parents doing at home with kids to support
- Looking at October dates for opening – hybrid model (it’s a hopeful date) – will open in Coleman Connect; encourage to listen to board meetings (share helpful news in the moment)
- Keep up flexible spirit & attitude – reach out to teachers with questions
- 5 days in & teachers already discussing changes they’d like to make – take to district to make sure doing what’s right
- Acknowledge distance learning is hard – teachers though can’t say enough about their students

Other:

Angel Network → Coleman families to help other Coleman families in need; still have some gift cards (United) left; do have \$ in fund to help smaller needs; will reach out if there are needs to come up in next few weeks

Next PTO Meeting: Tuesday, 9/8 at 6pm!